

Attach C. I: Minutes  
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF  
PARTNERSHIP FOR LOS ANGELES SCHOOLS  
December 8, 2010

A meeting of the Board of Directors of the Partnership for Los Angeles Schools (the "Corporation"), a California nonprofit public benefit corporation, was held on December 8, 2010 at Dolores Huerta Elementary School in Los Angeles, California. The meeting was called to order at approximately 4:05 p.m. Board members in attendance were Melanie Lundquist, Trébor Jacquez, Matt Miller and Lisa Alva. Staff from the Partnership was also in attendance, including Marshall Tuck, Mark Kleger-Heine, Paul Tytler, and Arturo Nagar. Also, Matt Miller, CPA, of Vavrinek, Trine and Day (VTD) was present. This meeting was open to the public.

The Board reviewed and discussed the following resolutions:

I

APPROVAL OF THE SEPTEMBER 16 MINUTES

There were no comments on the September 16th minutes. Trébor Jacquez made a motion to approve minutes. Matt Miller seconded the motion. The motion was approved unanimously.

WHEREAS, the Directors held a meeting on September 16, 2010;

THEREFORE, BE IT RESOLVED, that the minutes  
of the meeting of the Board of Directors on  
September 16, 2010 are approved.

II

APPROVAL OF THE 2009-10 AUDITED FINANCIAL STATEMENTS

Matt Miller, CPA, of VTD explained that the audit was done in accordance with generally accepted accounting principles and pointed out pertinent information on each page. He highlighted changes from the previous year, per recommendations made in the previous year's audit. Mark Kleger-Heine provided clarification when needed.

Lisa Alva asked clarifying questions regarding the reclassification of transactions. Mark Kleger-Heine and Matt Miller (VTD) answered the questions to her satisfaction. Lisa Alva questioned how the Partnership's 403(b) contributions are made and Mark Kleger-Heine answered. Lisa Alva applauded the Partnership's matching program.

Matt Miller moved to approve the 2009-10 audited financial statements. Lisa Alva seconded the motion. The motion was approved unanimously.

WHEREAS, the Corporation desires an independent audit of its financial activities for the 2009-10 Fiscal Year;

WHEREAS the Board of Directors has established an Audit Committee to oversee this audit of financial activities; and

WHEREAS, the auditing firm, Vavrinek, Trine, Day & Company, has completed this audit and is presenting its findings to the Audit Committee;

THEREFORE, BE IT RESOLVED, that the Audit Committee hereby approves the audit of the Partnership's financial activities for the Fiscal Year ended June 30, 2010 and recommends that the Board approve the audit;

RESOLVED FURTHER, that the Board of Directors accepts the recommendation of the Audit Committee and approves the audit of the Partnership's financial activities for the Fiscal Year ended June 30, 2010.

### III

#### APPROVAL OF THE 2009-10 FEDERAL AND STATE TAX RETURN

Matt Miller, CPA, of VTD explained the process of approval and review of the taxes as well as quality control procedures.

Melanie Lundquist noted that the fundraising line item does not include salaries of employees who conduct fundraising on behalf of the Partnership. Mark Kleger-Heine and Matt Miller (VTD) confirmed that, if monies were spent on outsourcing the fundraising work, those payments would appear in the fundraising line item.

Trébor Jacquez asked whether or not a Superintendent of Instruction will be hired. Marshall Tuck confirmed that a group of candidates for a senior instructional leader was

expected to be interviewed beginning in January 2011 and that an offer was anticipated in approximately March 2011.

Matt Miller moved to approve the 2009-10 federal and state tax returns. Trébor Jacquez seconded the motion. The motion was approved unanimously.

WHEREAS, the Partnership needs to submit tax returns as a 501(c)(3) entity; and  
WHEREAS, the Board has directed the Partnership management team to allow the Board to review these documents before they are filed;

THEREFORE, BE IT RESOLVED, that the 2009-10 federal and state tax return, and the accompanying documents, are approved;

RESOLVED FURTHER, that the Officers are directed to submit these documents to the appropriate government agencies.

#### DISCUSSION

Mark Kleger-Heine presented an update on budget and fundraising. The focus of the presentation was the Partnership's financials, specifically the variances between the budgeted and actual amounts, as well as the projected use of funds.

Matt Miller asked questions regarding the specifics of accounts receivables and loans. Mark Kleger-Heine addressed them to Matt Miller's satisfaction.

Melanie Lundquist asked why some schools have not yet spent the discretionary funds allotted to them. Marshall Tuck replied that the schools have not yet had the opportunity, pointing to the schools' desire to use other sources of funding prior to the discretionary funds. Trébor Jacquez added that the trend is for schools to wait until April, then to spend.

Trébor Jacquez asked whether or not the professional development program Capturing Kids Hearts will continue. Mark Kleger-Heine stated that the program has continued on a smaller scale in some schools, and that some schools have begun to include in their school budgets.

Marshall Tuck discussed the Partnership's fundraising progress. Trébor Jacquez stated that the Fox event seemed to promote the Partnership's mission well to potential donors.

Marshall discussed the value of in kind donations and the opportunity to leverage such donations on behalf of Partnership schools moving forward.

Marshall Tuck provided an update on Public School Choice 3.0. Marshall Tuck provided and explained the timeline and the School Choice schools included in the Partnership's families of schools. Lisa Alva requested that the RFP documentation available as part of the School Choice process be provided to her.

#### PUBLIC COMMENT

No public participants chose to speak during the public comment period.

The Board went into closed session at 5:19 p.m. The public meeting was reconvened at approximately 5:55 p.m. At approximately 5:58 p.m. Melanie Lundquist moved to adjourn the meeting. Trébor Jacquez seconded the motion. The meeting was adjourned at approximately 5:58 p.m.

---

Mark Kleger-Heine, Secretary